DIRECT Debit

eastServe
online services for East Manchester

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a black ball point pen and return the signed form to:

Eastserve
The Venture Centre
Main Office
491 Mill St
Openshaw
Manchester
M11 2AD

Originator's Identification Number

8	7	1	4	3	4

This is not part of the instruction to your Bank or Building Society.

Customer No:

£_____ per month

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building

To: The Manager — Bank/Building Society

Address

Postcode

Instruction to your Bank or Building Society

Please pay EASTSERVE Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with EASTSERVE and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Reference Number

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

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***** Please ensure all details are correct before returning to Eastserve *****

This guarantee should be detached and retained by the Payer.

DIRECT Debit

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change EASTSERVE will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by EASTSERVE or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.